

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	24 April 2017
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Ieuan Williams
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers May – December 2017;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: May – December 2017.		

G - Background papers (please contact the author of the Report for any further information):

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2017

Updated: 12 April 2017



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **May – December 2017** is outlined on the following pages.

** Key:*

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O = Operational – service delivery

FI = For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2017

Updated: 12 April 2017

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
April 2017						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Ieuan Williams		The Executive 24 April 2017
2	Childcare Sufficiency Assessment Approval.	The approval of the full Executive is sought before submitting the Assessment to Welsh Government.	Learning	Delyth Molyneux Head of Learning Cllr Kenneth P Hughes		The Executive 24 April 2017
3	To Make Changes to the Constitution to Reflect Requirements on the Planning Committee as Required by Recent Regulations		Regulation and Economic Development / Council Business	Dylan Williams Head of Regulation and Economic Development / Lynn Ball Head of Function Cllr Richard Dew		The Executive 24 April 2017
June 2017						
4	Welsh Language Standards Annual Report Approval of report.	Portfolio holder with responsibility for the Welsh language.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder	To be confirmed	Delegated decision June 2017

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5 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 12 June 2017	
6 Corporate Scorecard – Quarter 4, 2016/17 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	26 June 2017	The Executive 12 June 2017	
7 2016/17 Revenue and Capital Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Relevant portfolio holder		The Executive 12 June 2017	
8 Safety Assessments of Walked Routes to Schools Adoption of procedure.		Learning / Highways Waste and Property	Delyth Molyneux Head of Learning / Dewi Williams Head of Highways, Waste and Property Relevant portfolio holders		The Executive 12 June 2017	

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9	Energy Efficiency Strategy		Highways, Waste and Property	Dewi Williams Head of Highways, Waste and Property Relevant portfolio holder		The Executive 12 June 2017	
10	Gypsies and Traveller Sites		Housing	Shan Lloyd Williams Head of Housing Services Relevant portfolio holder		The Executive 12 June 2017	
11	Syrian Refugees Update		Housing	Shan Lloyd Williams Head of Housing Services Relevant portfolio holder		The Executive 12 June 2017	
12	Waiving of Tendering Requirements for the Care and Support Provision Contract	This is a matter for the full Executive as it involves a change to the usual tendering procedure.	Adults Services	Alwyn Jones Head of Adults Services Relevant portfolio holder		The Executive 12 June 2017	

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July 2017						
13	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 17 July 2017
14	Schools' Modernisation – Llangefni Area - Statutory Consultation To consider the report on the statutory consultation.		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder	26 June 2017	The Executive 17 July 2017
15	Schools' Modernisation - Strategic Outline Programme – Band B (2019-2024) Approval of the strategic outline programme.		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder	TBA	The Executive 17 July 2017
16	Smallholdings Programme of Improvements – update		Highways, Waste and Property	Dewi Williams Head of Highways, Waste and Property Relevant portfolio holder	26 June 2017	The Executive 17 July 2017

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17	Vacant Homes Strategy	Housing	Shan Lloyd Williams Head of Housing Services Relevant portfolio holder		The Executive 17 July 2017	
18	Annual Report of the Statutory Director of Social Services 2016/17(S) Endorsement of report for submission to Council.	Social Services	Caroline Turner Assistant Chief Executive – Governance and Business Process Transformation Relevant portfolio holder	26 June 2017	The Executive 17 July 2017	26 September 2017

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September 2017						
19	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 18 September 2017	
20	Annual Performance Report (Improvement Plan) 2016/17 Approval of report and recommendation to full Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	4 September 2017	The Executive 18 September 2017	26 September 2017
21	Corporate Plan 2017 – 2022 Approval of report and recommendation to full Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	4 September 2017	The Executive 18 September 2017	26 September 2017
22	Corporate Scorecard – Quarter 1, 2017/18 (S) Quarterly performance monitoring report.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	4 September 2017	The Executive 18 September 2017	

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23	<p>2017/18 Revenue and Capital Budget Monitoring Report – Quarter 1 (S)</p> <p>Quarterly financial monitoring report.</p>	<p>This is a matter for the full Executive as it provides assurance of current financial position across the Council.</p>	<p>Resources</p>	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Relevant portfolio holder</p>		<p>The Executive</p> <p>18 September 2017</p>	
24	<p>Proposed changes to the Contract Procedure Rules</p> <p>To recommend to the full Council the amendments proposed by the Procurement Section before a final decision by the Council.</p>	<p>Collective decision required by the Executive in order to put forward a recommendation to the Council as a final decision will involve amendment to the Constitution.</p>	<p>Resources / Council Business</p>	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Lynn Ball Head of Function – Council Business / Monitoring Officer</p> <p>Relevant portfolio holders</p>		<p>The Executive</p> <p>18 September 2017</p>	<p>26 September 2017</p>
25	<p>CSSIW Inspection of Children's Services in Anglesey – Improvement Plan</p>		<p>Children's Services</p>	<p>Llyr Bryn Roberts Interim Head of Children's Services</p> <p>Relevant portfolio holder</p>		<p>The Executive</p> <p>18 September 2017</p> <p>To be confirmed.</p>	

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October 2017						
26	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 30 October 2017
27	Schools' Modernisation – Llangefni Area - Outline Business Case		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder		The Executive 30 October 2017
November 2017						
28	2018/19 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer Relevant portfolio holder	17 October 2017	The Executive 6 November 2017

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29 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 27 November 2017	
30 Corporate Scorecard – Quarter 2, 2017/18 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation Relevant portfolio holder	13 November 2017	The Executive 27 November 2017	
31 2017/18 Revenue and Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Relevant portfolio holder		The Executive 27 November 2017	
32 Transformation of the Library Service		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder	13 November 2017	The Executive 27 November 2017	

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33	Transformation of the Culture Service		Learning	Delyth Molyneux Head of Learning Relevant portfolio holder	14 November 2017	The Executive 27 November 2017
December 2017						
34	The Executive's Forward Work Programme (S) Approval of monthly update.		Council Business	Huw Jones Head of Democratic Services Relevant portfolio holder		The Executive 18 December 2017

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